



# Protecting our bays and estuaries

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## ANNUAL MEETING NOTICE CBBEP BOARD OF DIRECTORS

**August 22, 2024 – 8:00-10:00 AM (refreshments at 7:30)**

**Port of Corpus Christi Office-Room 406, 400 Harbor Drive, Corpus Christi, TX 78401**

If you are unable to attend in person, you can also join via this Zoom link:

<https://us02web.zoom.us/j/88146681461?pwd=OTRhc3p4THFjQzRsL1lTcEVSBGRPZz09>

- 1) Call to Order, Roll Call and Quorum Determination – Alicia Matus, Board President
- 2) Disclosure of Conflicts of Interest – Alicia Matus (Board President)
- 3) Consideration and Action: Approve minutes of Board meeting held on June 25, 2024 – Mr. Robert Anderson (Board Secretary) and Ms. Michelle Cortinas ([attachment 1](#))
- 4) Update and Discussion: Update on current CBBEP staffing level and introduction of new Accounts Administrator, Sheryl Alexander – Dr. Kiersten Stanzel ([attachment 2](#))
- 5) Update and Discussion: Presentation by Oxbow Advisors on CBBEP Investment Accounts – Mr. Ted Oakley and Ms. Courtney Bechtol ([attachment 3](#))
- 6) Update and Discussion: Update on recent actions taken by the CBBEP Investment Committee – Mr. Tom Bridges (Chair, Investment Committee) ([attachment 4](#))
- 7) Consideration and Action: Approve the FY 2025 Annual Budget and FY 2025 Comprehensive Annual Work Plan
  - (a) FY 2025 Annual Budget – Kellie Shipley (Board Treasurer), Ms. Alice Sanchez, and Dr. Kiersten Stanzel ([attachment 5](#))
  - (b) FY 2025 Comprehensive Annual Work Plan – Dr. Kiersten Stanzel ([attachment 6](#))
- 8) Update and Discussion: Resignation of Kellie Shipley, Treasurer and Board Member At-Large – Dr. Kiersten Stanzel ([attachment 7](#))
- 9) Consideration and Action: Approve the appointment of James Jensen as Board Member At-Large – Mr. Bob Paulison (Chair, Governance & Nominating Committee) ([attachment 8](#))
- 10) Consideration and Action: Approve the appointment of CBBEP Officers and Directors Emeritus - Mr. Bob Paulison (Chair, Governance & Nominating Committee) ([attachment 9](#))

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- 11) Consideration and Action: Resolution authorizing James Jensen, Treasurer to have check-signing authority ([attachment 10](#))
- 12) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.
  - (a) §551.072 – Real Property: Discussion regarding potential impacts to Nueces Delta Preserve from future roadway (Dr. Kiersten Stanzel and Mr. Jake Herring)
  - (b) §551.072 – Personnel: Executive Director Annual Evaluation and Salary Discussion
- 13) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
  - (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 11](#))
  - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 12](#))
  - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 13](#))
- 14) Public Comments
- 15) Executive Director Comments
- 16) Board Member Comments
- 17) Adjourn



Kiersten Stanzel, Executive Director  
10:00 AM on Aug 16, 2024